

18<sup>th</sup> of February 2015

## TO THE PARENTS OF YEAR 11

Dear Parent,

I am pleased to inform you that the IGCSE entries have all been completed for your child. Please find below some very important information for your attention:

**Statement of entry:**

- Your child has already been issued with a copy of the statement that they have checked and signed
- I need you to please check the attached statement of entry for the following:
  - Correct spelling of the name. We used the spelling from the copy of the passport that you provided
  - Correct date of birth
  - Correct entry for the subjects (please check the syllabus code and entry level)
- I require you to check the details above and, if there are any changes, please may you contact me either by calling the school office or on the following email [MHaddad@oxford.edu.kw](mailto:MHaddad@oxford.edu.kw) by the 19<sup>th</sup> of February 2015.
- Where I do not hear from you by the 19<sup>th</sup> of February, it will be assumed that the entries are correct. Should you decide to make any changes to the entries or personal details for your child after this date; additional charges will be applied. Therefore it is crucial that you check the attached document carefully.
- You are kindly requested to sign the statement of entries for your child and send it to school by Sunday, the 1<sup>st</sup> of March 2015.

**IGCSE Timetable:**

Please find attached a copy of the final IGCSE timetable – a copy of which may be found on our school website. The timetable for the English speaking exam will be given to your child by Sunday, 8<sup>th</sup> of March 2015.

Regards,

Arafat Hingora

Head of Secondary

Mary El-Haddad

Exams Officer