To all Parents KG to Year 11

Dear Parents

March 2014

Please note, confirmation of the following important diary dates:

• **School Fees Payment**: the third installment of school fees for this academic year are due on *Tuesday 1st April 2014*. To ensure you are able to receive your child’s interim report, please ensure your child’s school fees are paid up to date. As you know fees can be paid on-line at the school website [www.oxford.edu.kw](http://www.oxford.edu.kw). Please also note that the school is seeing a surge of new admissions, so if you wish to be assured of a place for your child in September, you are strongly urged to re-register them now.

• **Year 6 Primary Graduation**: *Thursday 3 April 18:30 pm* on the senior school yard. Entrance will be for Year 6 Parents only by ticket, as per information previously provided by the Head of Primary.

• **Science Fair**: the school will be celebrating its annual Year 4 to 10 Science Fair in the week beginning Sunday 6 April – further details to follow.

• **Foundation Interim Reports**: will be issued to Foundation pupils where the third installment of school fees have been paid, on *Wednesday 9 April.*

• **Primary and Secondary Interim Reports**: for Years 1 to 10 including the Year 11 IGCSE mock exams results report, will be issued on *Thursday 10 April*, again reports will be withheld where the third installment of school fees remain unpaid.

• **Foundation Graduation**: this will take place on the Sports Yard on *Thursday 10 April*, starting at 09.00 am, again entrance by ticket only for Reception Parents.

• **Parents’ Day KG to Yr 11**: The school will be open on *Monday 21st April* for a **Parents’ only Day**, to allow you an opportunity to meet with your child’s class teacher(s) and to discuss progress and performance, as summarised in the Interim report. You are warmly invited to book an appointment during the day on this occasion, to meet with your child’s teachers. Head teachers will write separately with guidance on arrangements for booking appointments.

• **Spring Holiday**: The school will close for the annual Spring Holiday on *Thursday 10 April* and re-open for all pupils KG to Year 11 at the normal time on *Tuesday 22 April* at 07.30 am.

Thank you once again for your continuing support – we wish you an enjoyable holiday.

Kind regards,

Jonathan Shellard
Principal